



KRYPTON INDUSTRIES LIMITED

POLICY FOR PRESERVATION OF DOCUMENTS UNDER SEBI (LISTING OBLIGATIONS & DISCLOSURE REQUIREMENTS) REGULATION, 2015

The Securities and Exchange Board of India (“SEBI”) vide its Notification dated September 02, 2015 has issued SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “Regulations”) which will be effective from December 01, 2015. In terms of the above Regulations, every Listed Company shall have a policy for preservation of documents, approved by its board of directors, classifying them in at least two categories based on the nature of the Documents.

The Board of Directors of Krypton Industries Limited (the “Company”) hereby frames a policy for preservation of documents required under Regulation 9 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “Regulations”), classifying them in at least two categories as mentioned below:

- I. **Documents whose preservation shall be permanent in nature:** The following Statutory Registers/Records/Books of Accounts/Documents under the Companies Act, 2013 to be permanently preserved by the Company:
 - i) Under Section 85 copy of every instrument creating charge / modification of charge / satisfaction of charge, requiring registration [Read with Rule 10 of Companies (Registration of Charges) Rules, 2014.]
 - ii) Under Section 88 . Register of Members [Read with Rules 3,4,5,8 and 28 of Companies (Management & Administration) Rules, 2014]
 - iii) Under Section 92. Copies of Annual Returns [Read with Rule 15 of the Companies (Management and Administration) Rules, 2014]
 - iv) Under Section 118. Minute Books of Board of Directors/ Committee of the Board Proceedings of General Meetings etc [Read with Rule 25 of the Companies (Management and Administration) Rules, 2014].
 - v) Under Section 184 – Register of Disclosure of Interest by Directors and under Section 189- Register of Contracts or Arrangements [Read with Rule 16 of the Companies (Meetings of Board and its Powers) Rules, 2014].
 - vi) Under Section 190 the Contract of Service entered into by the Company with the Managing Director.
 - vii) Under Section 170- Register of Directors & Key Managerial Personnel and their shareholdings [Read with Rule 17 of the Companies (Appointment and Qualification of Directors) Rules, 2014.]
 - viii) Under Section 186 (9)- Register of Loan/Guarantee/Security/Acquisition [Read with Rule 12 of the Companies (Meetings of Board and its Powers) Rules, 2014].
 - ix) Under Section 189(1)- Register of Contracts or Arrangements relating to Sections 184(2) or 188 read with Rules 9 or 15 of the Companies (Meetings of the Board and its Powers) Rules, 2014.

II. Documents with preservation for a period of not less than eight years after completion of the relevant transactions: The following documents etc shall be preserved for a period of not less than eight years by the Company.

- i) Under Section 128- Books of Accounts and other relevant Books and papers and financial statements for every financial year [Read with Rules 3 & 4 of the Companies (Accounts) Rules, 2014.]
- ii) All other documents other than those listed above, to be preserved for such periods as required under the relevant Statutes as may be applicable to the Company.

25th January, 2016